

Received Date

**Standard Work Day and
 Reporting Resolution for
 Elected and Appointed Officials**

Employer Location Code
 3 0 5 9 5

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of Jerusalem / 30595 / 30595 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS SLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
APPOINTED OFFICIALS									
Terry Kwiecinski	XXXX	RXXXXXX	Assessor	10/1/2025-9/30/2031	8		<input checked="" type="checkbox"/>	biweekly	<input type="checkbox"/>
Joseph Matthews	XXXX	RXXXXXX	Water/Sewer Supervisor	1/1/2026-12/31/2026	8		<input checked="" type="checkbox"/>	biweekly	<input type="checkbox"/>
Jamie A. Sisson	XXXX	RXXXXXX	Highway Superintendent	1/1/2026-12/31/2026	8	24	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
ELECTED OFFICIALS									
Sheila McMichael			secretary/clerk of the governing board of the <u>Town of Jerusalem</u>						

I, Sheila McMichael (Name of Secretary or Clerk), secretary/clerk of the governing board of the Town of Jerusalem (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 15th day of April, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Jerusalem on this 23rd day of April, 2026.

Affidavit of Posting: I, Sheila McMichael (Signature of Secretary or Clerk), being duly sworn, deposes and says that the posting of the Resolution began on 4/23/2026 (Date) and continued for at least 30 days. That the Resolution was available to the public on the: www.jerusalem-ny.gov (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on

Employer's website at: www.jerusalem-ny.gov
 Official sign board at: 3816 Italy Hill Road, Branchport NY
 Main entrance Secretary or Clerk's office at: _____

(seal)