

CERTIFIED COPIES FOR VITAL RECORDS

Who is eligible to order a certified copy of a marriage record?

People eligible to get a marriage certificate:

- Spouses
- Other people who have a:
 - documented judicial or other proper purpose
 - New York State Court Order

If you are not a spouse, you must document a judicial or other proper purpose. For example, you may need a marriage certificate to claim a benefit. You would need an official letter from the agency saying that you need the marriage record to process the claim.

What identification needs to be submitted by the applicant?

One of the following forms of valid photo-ID:

- Driver's license
- State-issued, nondriver photo-ID card
- Passport
- U.S. Military-issued, photo-ID

Who is eligible to get a copy of a birth certificate?

- The person named on the birth certificate.
- A parent of the person named on the birth certificate. The requesting parent's name must be on the birth certificate.
- A spouse, child or others, but only by order of a New York State court.

What identification needs to be submitted by the applicant?

One of the following forms of valid photo-ID:

- Driver's license
- State-issued, nondriver photo-ID card
- Passport
- U.S. Military-issued, photo-ID

Who is eligible to get a copy of a death certificate?

- The spouse, parent, child or sibling of the deceased
- Other people who have a:
 - documented lawful right or claim
 - documented medical need
 - New York State Court Order

If you are not the spouse, parent, child or sibling of the deceased you must document a lawful right or claim. For example, you may need a death certificate to claim a benefit. You would need an official letter from the agency saying you need the death record to process the claim.

What identification needs to be submitted by the applicant?

One of the following forms of valid photo-ID:

- Driver's license
- State-issued, nondriver photo-ID card
- Passport
- U.S. Military-issued, photo-ID